

Castroville Cemetery District
P.O. Box 722
Castroville, CA 95012
Phone (831) 633-5186 Fax (831) 633-5188

Regular Meeting Agenda

Meeting on Tuesday May 10th, 2022, to be held at **North County Recreation and Park 6:00pm**

Called to Order at _____ pm by _____

Pledge to Flag:

Roll Call:	Chairperson:	Grant Leonard	_____
	Trustee:	Mary Paredes	_____
	Trustee	Sylvia Valdez	_____
	Trustee	Debbie Torres	_____
	Trustee	Pepe Jimenez	_____

Correspondence:

Approval of Minutes:

April 12th 2022, Meeting Minutes.

Approved__ Denied__ Tabled__ 1st by: _____, 2nd by: _____ All in favor

Public Comments: (Limited to three (3) minutes)

Pursuant to the laws of California, this portion of the meeting is reserved solely for persons to address the Board on any matter not on this agenda under the jurisdiction of the Board of Directors. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and then make a referral to the DM for factual information, or request the DM to report back to the Board at a future meeting.

Staff Reports:

(Informational Only)

- | | |
|--------------------------------------|--------------------|
| 1) Balance Sheet | 2) Profit and Loss |
| 3) Accounts Receivable | 4) Check Detail |
| 5) Profit and Loss Budget vs. Actual | |

Old Business:

1) **Niches:** still waiting for more information from vendors, Motion tabled until new information is available.

Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor

2) **Green burials:** Trustee Leonard and DM Vazquez met whit Father Pedro on May 6 to discuss proposal. Additional information about green/natural burials to be presented at meeting.

Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor

New Business:

1) **42" riding mower:** The mower was recently repaired, but one of the pistons is not working correctly. The board needs to consider whether to purchase a new riding mover or fix the one we have?

Approved__ Denied__ Tabled__ 1st by: _____ Discussion 2nd by: _____ All in favor.

- 2) **The backhoe broke:** One of the backhoe pumps broke and the mechanic can't find the replacement. Need new backhoe.
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.
- 3) **Walking paths in Cemetery:** Consider cleaning walking paths and replace weeds with gold sand (\$96/ yard) or grey gravel (\$58/ yard).
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.
- 4) **Trustees bank account information:** the bank is requesting clarification on the secretary/treasurer position, vice-chair, and chair and a resolution allowing adding new signers.
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.
- 5) **Charge for extra copies:** consider whether to start charging for extra copies of receipts, contracts, burial papers, and etc.? If yes, what will be the price per page?
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.
- 6) **Mrs. Espinoza is requesting to extend the term of the Agreement of sale:** Mrs. Espinoza wants to start an agreement for pre-need services, but she can only make \$100.00 monthly payments, so she is requesting to extend the agreement time frame to 20 months instead of the 12 months.
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.
- 7) **White fence on corner of block 6 and logs:** Alice Blanco wants the white face on corner of block 6 and the logs around the cemetery removed. Board to consider request.
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.
- 8) **Gates:** Rose Valdez is complaining that not all three gates are open on the weekends. Currently, two gates are open on the weekends. Consider whether to open all three gates on weekends?
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor.

Review of Reports:

- 1) Review April and May 10th 2022 Checks #3780-3790, electronic payments, credit card payments and Petty cash expenses.
Approved__ Denied__ Tabled__ 1st by:_____ Discussion 2nd by:_____ All in favor

Comments***

Adjourned at _____ pm 1st by:_____ 2nd by:_____ All in favor

Next Meeting

Date: June 14th, 2022
Time: 6:00pm
Place: TBA