

**Castroville Cemetery District**  
**P.O. Box 722**  
**Castroville, CA 95012**  
**Telephone: (831)633-5186 / Fax: (831)633-5188**

Regular Meeting Minutes for January 13th, 2026

The meeting took place at Castroville Library.

Trustee Jimmy Debbie called the meeting to order at 6:04pm.

**Trustees' Present:** Debbie Torres, Rachel Torres, Grant Leonard, Jimmy Jimenez, and Mary Paredes

**Trustees Absent:** None

**Staff Present:** Silvia

**Guest/Public Present:** None

**Minutes:** Mary made a motion to approve December 16<sup>th</sup>, 2025, meetings minutes, motion second by Rachel, all in favor. **Motion carried.**

**Public Comments:** None

**Old Business:** None

**New Business:**

**Closed session: Time:** \_\_\_\_\_

1) Silvia evaluation. **Motion tabled**

**Open session: Time:** \_\_\_\_\_

Report on close session:

1) Employees' salary review. **Motion tabled**

2) 700 forms due April 1, 2026

3) February meeting will be cancelled.

4) Need to reduce employees' working hours due to financial hardship. Mary made a motion to temporarily reduce one workday per week per employee, motion seconded by Jimmy, all in favor, **Motion carried.**

**Review of Reports:**

1) Mary made a motion to approve Checks #4381 to 4398 electronic payments, credit card payments and Petty cash expenses, motion seconded by Rachel, all in favor, **Motin carried.**

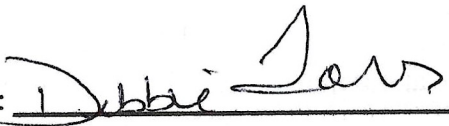
**Comments**

Add the District map in the website.

Add a suggestions and comments section on the website.

Take off the yoga mats on the grave next to Maria Jimenez.

Mary made a motion to adjourned meeting at 6:37, motion seconded by Jimmy, all in favor,  
**Motion carried.**

Approved by:  Date: 3/03/2026.