

Castroville Cemetery District
P.O. Box 722
Castroville, CA 95012
Phone (831) 633-5186 Fax (831) 633-5188

Regular Meeting Agenda

The meeting will take place at **Castroville Library** on Tuesday, January 13th, 2026, starting at 6:00 pm.

Called to Order at _____ pm by _____

Roll Call: Chairperson: Debbie Torres _____
Trustee: Mary Paredes _____
Trustee Rachel Torres _____
Trustee Jimmy Jimenez _____
Trustee Grant Leonard _____

Correspondence: None

Approval of Minutes:

Approval of December 9th, 2025, Meeting Minutes.

Approved__ Denied__ Tabled__ first by: _____, second by: _____, All in favor.

Public Comments: (Each speaker is allocated a maximum of three (3) minutes.)

Under California law, this portion of the meeting allows public comments on non-agenda items within the Board's jurisdiction. Board members may give brief replies. They may seek clarification, then refer to the DM for information or ask the DM to report to the Board later.

Staff Reports:

(Informational Only)

Page 4 Balance Sheet

Page 5 Income Statement

Page 6 Check Detail

Page 6 Accounts Receivable

Pages 7 & 8 Profit and Loss Budget vs. Actual

Old Business:

None

New Business:

Closed session: Time: _____

1) Silvia evaluation

Open session: Time: _____

Report on close sessions:

2) Employees salary review.

Approved__ Denied__ Tabled__ 1st by: _____ 2nd by: _____ All in favor.

- 3) 700 forms due April 1, 2026
- 4) February meeting is cancelled.
- 5) Need to reduce employees' working hours due to financial hardship.
Approved__ Denied__ Tabled__ 1st by: _____ 2nd by: _____ All in favor.

Review of Reports:

- 1) Review December 10th to January 13th, 2026, Checks #4380-4398, electronic payments, credit card payments, and Petty cash expenses.
Approved__ Denied__ Tabled__ first by: _____ second by: _____ All in favor.

Comments**

Adjourned at _____ pm first by: _____ second by: _____ All in favor.

Next Meeting

Date: March 10th, 2026
Time: 6:00pm
Place: Castroville Library